

## EXECUTIVE SUMMARY

### Recommendation to Reject all Bids FY20-191 – Commercial Production Print Devices

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#### **Introduction**

**Responsible: Procurement & Warehousing Services (PWS)**

The request is to approve the recommendation to reject all bids regarding Invitation to Bid (ITB) FY20-191 Commercial Production Print Devices that was released on January 16, 2020. The intent for releasing the ITB was to procure a new lease for commercial production devices.

#### **Goods/Services Description**

**Responsible: Business Support Center/Print Shop**

This recommendation is presented in accordance with Section 6A-1.012(12)(c), Florida Administrative Code, and Part II, Section J of Purchasing Policy 3320 and Section 4, General Condition 6 of ITB FY20-191: “In the best interest of The School Board of Broward County, Florida (SBBC), the School Board reserves the right to: .... 2) reject any or all bids received when there are sound documented business reasons that serve the best interests of SBBC”.

This ITB’s objective was to procure commercial, production-level print devices to be leased. The scope included but was not limited to, all necessary services, support, and consumables associated with the use of the device.

#### **Procurement Method**

**Responsible: PWS**

The solicitation ran from January 16, 2020 through February 4, 2020. There were two hundred seventy-four (274) vendors who were notified, nineteen (19) vendors downloaded the ITB, and three (4) bids were received. Bids were received from TGI Office Automation, Ricoh USA, Canon USA, and Xerox Corporation.

The Bidders’ proposals ranged from \$202,000 to \$209,000 per year, and in considering budgetary limitations and restrictions, the prices offered exceed the amount the District is willing to pay.

#### **Financial Impact**

**Responsible: Business Support Center/Print Shop**

There is no financial impact to the District